Payroll Basics with QuickBooks

Current QuickBooks users - Refresh your bookkeeping skills
New QuickBooks users - Obtain knowledge to become more appealing to prospective employers
Instruction provided by a Certified QuickBooks ProAdvisor

Payroll Basics with QuickBooks
Thursday, November 12, 2015
9:00 a.m. – 2:00 p.m.
3 hours of training and 1 hour of Q and A
Lunch will be provided

Topics Include:
Contract services or Employee?
Registering & set-up of payroll tax accounts
Employee forms & payroll set-up
Regular & overtime pay regulations
Preparing paychecks & paying payroll liabilities

Event Information
Hosted By: Sheila M. Flint, CPA, LLC and Missouri S & T SBTDC
900 Innovation Drive, Ste. 145; Rolla, MO

Limit of 10 people so we may provide personalized attention. Register now!

Please mail your completed registration form and check payable to:
Sheila M. Flint, CPA, LLC
P.O. Box 924, Rolla, MO 65402
Please contact our office with any questions at
(573) 368-5460 or sheilaflintcpa@gmail.com

Payroll Basics with QuickBooks: $95.00
4 class bookkeeping/payroll series available for $320.00

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