Payroll – Beyond the Basics

- Current QuickBooks users - Refresh your bookkeeping skills
- New QuickBooks users - Obtain knowledge to become more appealing to prospective employers
- Instruction provided by a Certified QuickBooks ProAdvisor

Payroll-Beyond the Basics with QuickBooks
Thursday, November 19, 2015
9:00 a.m. – 2:00 p.m.
3 hours of training and 1 hour of Q and A
Lunch will be provided

Topics Include:
Review of “Payroll Basics”
Other employee payments and withholdings
Fringe benefits
Employee time tracking
Paying payroll liabilities
Generating basic reports

Event Information
Hosted By:  Sheila M. Flint, CPA, LLC and
Missouri S & T SBTDC
900 Innovation Drive, Ste. 145; Rolla, MO

Limit of 10 people so we may provide personalized attention. Register now!

Payroll–Beyond the Basics: $95.00
4 class bookkeeping/payroll series available for 320.00

SBTDCs are a program supported by the U.S. Small Business Administration and extended to the public on a non-discriminatory basis. SBA cannot endorse any products, opinions or services of any external parties or activities. Reasonable accommodations for persons with disabilities will be made if requested at least two weeks in advance. Contact Deena Aaron, 900 Innovation Drive, Suite 145, Rolla, MO 65409-1110, (573) 341-4690.

Please mail your completed registration form and check payable to:
Sheila M. Flint, CPA, LLC
P.O. Box 924, Rolla, MO 65402
Please contact our office with any questions at
(573) 368-5460 or sheilaflintcpa@gmail.com

Name: ____________________________________________
Address: ______________________________________________________________________
Phone #: ___________________________ E-mail: ______________________________________

Please register before November 16, 2015